

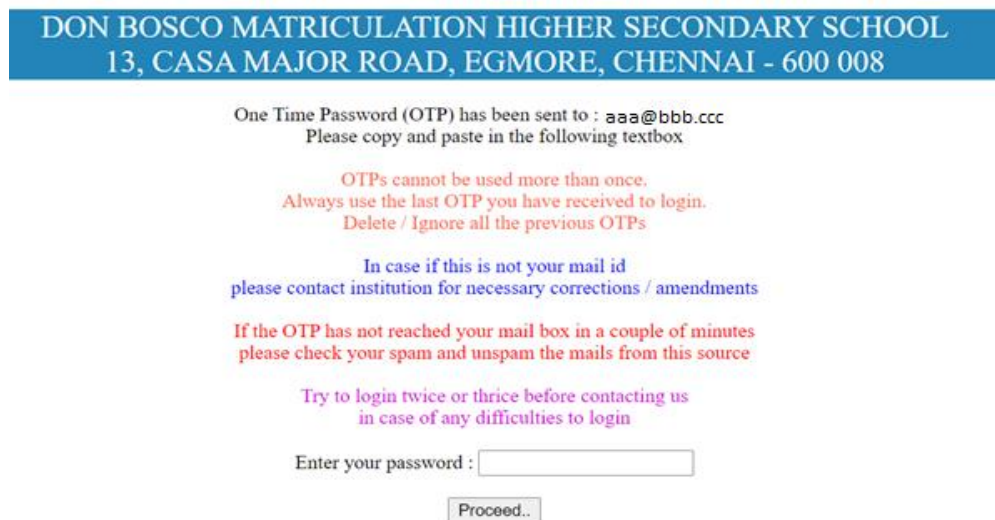
1. Type www.dbegmat.education in the address bar of the browser



2. The following will appear on the browser



3. Type your 4-digit admission number to login
4. Click the "Send OTP" button to send a 24-digit OTP to the Email id you have submitted to the school. (The OTP will look like: 217044678360455870191322). If the OTP has not reached your **"Inbox"** Please check your **"Spam or Junk"** mails. The following will appear on the browser. Take time to read and understand all the instructions.



5. From your mailbox, copy and paste the OTP in the password box and click proceed.
6. You will be taken to the Student page. You can find two buttons on the page. Click the button for data entry. Complete the data entry in one go. Once your data is submitted the system will automatically logout for security reasons.
7. Login in once again and check if the data are present. Then proceed to pay the fees online.